



Program Lead

APPLICATION FORM

The Democratic Socialists of America Fund (DSA Fund) is seeking a **full-time program lead to cultivate the *How We Win* network of 250+ democratic socialist elected officials, staff and DSA chapters across the country.**

Who We Are

DSA Fund is the 501c3 nonprofit sibling organization to the Democratic Socialists of America. Founded in 1977, the Fund invests in building a democratic socialist future. We work across policy & governance, leadership development and media. The *How We Win* network began with a national conference in 2023, and has grown to include over 250 elected offices in 40 states.

Learn more on [our website](#).

Responsibilities

The responsibilities for this role are:

- Plan and manage formal *How We Win* activities. You will have primary responsibility for planning and managing the national conference, local and regional convenings, and virtual intensive training courses.
- Monitor the broader context, packaging and sharing information. You will be responsible for a regular newsletter.
- Facilitate both the growth and depth of the network. You will ensure we successfully onboard new members. You will also facilitate sub-groups (policy focused or role focused) within the network.
- Co-create or locate resources to support network members. You will help members locate existing resources, and work with members to design & write essential new resources.
- Collaborate with existing partners and form new relationships. This includes DSA national, DSA chapters, and a host of allied organizations in labor, media, policy and advocacy.
- Manage vendors as needed, and submit documentation of expenses
- Keep the program's contact database updated
- Work closely with the rest of the DSA Fund team to support fundraising and communications efforts

This role may grow and change in the years to come! You will work with the executive director to direct and manage that evolution, fitting growth and change in the *How We Win* network.

Keys to Success

There are four keys to success in this role:

- **Relationship building and communication.** We are building a network that can learn together and work together, and doing so during a challenging political moment. Success will depend on your ability to build strong relationships with network members, and to communicate effectively in 1:1s, facilitating larger convenings and in written form.
- **Policy and governance knowledge.** It is preferred that applicants have a background working in or around state or local government. Success in this role requires an understanding of the challenges and opportunities for socialists in local and state governments.
- **Emergent organizing.** Successful growth of the *How We Win* network will require both the discipline to keep complex activities on track – and the flexibility and judgment to understand when it makes sense to shift activities or plan new ones.
- **Proactive & independent work.** DSA Fund is a small team! Success in this role will rely on your ability to operate independently and generate ideas about how to respond to requests or to changes in political contexts.

What Else to Know

- This position is full-time and virtual, reporting to the executive director. You can be based anywhere in the US.
- Your working hours are flexible, but some evening and weekend work will be required as for many of our comrades these are the only times they can meet.
- Limited travel is required; likely no more than 15 total travel days during the year and no more than 4 days in any month.
- The starting annual salary range for this position is \$72,000 - \$78,000. All DSA Fund staff receive full medical, vision and dental benefits, as well as funds for internet, phone and professional development.

DSA Fund is an equal opportunity employer, as detailed in our [non-discrimination policy](#).

How to Apply

To apply, please submit your resume [here](#). The application form also has a series of long answer prompts. Applications for this position will close on February 26th.